

LANCASTER CITY COUNCIL

Promoting City, Coast & Countryside

Key Decisions Annual Forward Plan

Monthly Update

1 October 2008
30 April 2009



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INTRODUCTION

In order to ensure openness and accountability, this Forward Plan of key decisions has been prepared to set out clearly the **key decisions** that the Cabinet and Council Officers will be taking over the next twelve months.

The Plan is updated on a monthly basis and seeks to include all issues that are defined as “key decisions” in accordance with the Council’s Constitution and identifies which body will make the decision.

This document is one of the regular monthly updates to the Forward Plan published annually.

The Plan tries to anticipate the issues that will be the subject of a key decision within a given timescale. For each item, this Plan includes:

- a description of the item for decision
- who will take the decision
- the date or period within which it will be taken
- groups identified for consultation and how this will be undertaken
- the process and timescale for persons wishing to make representations
- a list of documents that will be used in consideration of the matter

Key Decision - Definition

The definition of a key decision is set out in Part 2, Article 13 “Decision Making” of the Council’s Constitution which states:

- A decision should be a Key Decision on financial grounds if it relates to any of the following:

expenditure or savings proposal not included within approved capital or revenue budgets (including new schemes, external funding bids, increased spending on or transfers/virements between budgeted schemes):

- estimated at over £50,000 in total (gross), or
 - where there are unbudgeted net revenue costs or other potential liabilities arising in current or future years.
- i. Any other initiative that relates to or would result in potential savings of over £50,000 in any year, which are not provided for in the approved budget.
 - ii. The allocation of revenue or capital grants (receivable or payable) or any general budget allocations where their specific use or method of allocation has not previously been approved by Cabinet. This also covers any proposals to delegate such arrangements.
 - iv. The award of contracts over £50,000.
 - v. Proposals that involve taking on the role of Accountable Body for a particular initiative.
 - vi. The carry forward of under- or overspends, irrespective of amount.
 - vii. Increasing future years’ spending forecasts in line with any flexibility authorised by Council, irrespective of amount.

With the exception of the following which shall not be a Key Decision:

- Transactions carried out as part of the efficient administration of the Council's finances in line with council policy and the s151 Officer's functions, e.g. treasury management.
 - Subsequent allocation of grants (receivable or payable) within a framework and criteria previously agreed by Cabinet.
 - Setting of fees and charges levels, including concessions, within the approved Budget and Policy Framework.
 - Incurring expenditure essential to meet any immediate needs created by an emergency threatening life and limb or related to major structural damage threatening the fabric of a building [see Financial Procedures section A 1.11 (f)].
- A decision should be a Key Decision on community impact grounds if it would have a significant and lasting impact on one or more of the following:
- (a) reputation of the Council
 - (b) the environment
 - (c) the local economy
 - (d) community safety
 - (e) human rights, equal opportunities or racial equality
- The Monitoring Officer would be responsible for the interpretation of the words **significant and lasting** in the community impact test.

The Plan does not, therefore, include:

- exempt or confidential information as defined in the Council's Constitution Part 4 Section 2, 10.03 and 10.04;
- any reference to decisions made by the Council's regulatory and other committees, i.e.
 - Licensing
 - Planning and Highways
 - Appeals
 - Standards
 - Audit
 - Personnel
 - Appraisal
- any decisions made by Cabinet or delegated to Officers which are not defined as **key decisions**.

Contacts

If you have any queries relating to the publication of this plan please contact Gill Noall, Head of Democratic Services, on 01524 582060.

LANCASTER CITY COUNCIL

FORWARD PLAN – SUMMARY OF KEY DECISIONS

Cabinet Member(s) with Special Responsibility	Decision	Date Decision Due
Councillor David Kerr	Tender Acceptance - Environmental Works Vale Estate	Before 1 October 2008
Councillor David Kerr	Tender Acceptance - Rewiring Shakespeare Road	Before 1 October 2008
Councillor David Kerr	Tender Acceptance - Energy Performance Certificates	Before 1 October 2008
Councillor David Kerr	Tender Acceptance - Renewal of Heaters - Mainway	Before 1 October 2008
Councillor Evelyn Archer	West End Housing Exemplar Project - Chatsworth Gardens	7 October 2008
Councillor Evelyn Archer	Chatsworth Gardens, Morecambe Regeneration Project - Site Assembly	7 October 2008
Councillor Evelyn Archer	Morecambe Central Area redevelopment	7 October 2008
Councillor Abbott Bryning	Luneside East Regeneration Project	7 October 2008
Councillor David Kerr	Pay and Grading Structure	7 October 2008
Councillor Roger Mace	Capital Investment Strategy Update 2008/09	7 October 2008
Councillor Roger Mace	Medium Term Financial Strategy Update	7 October 2008
Councillor Roger Mace	Sea Change Funding - Winter Gardens	7 October 2008
Councillor Abbott Bryning, Councillor Evelyn Archer	Lancaster District Economic Vision	7 October 2008
Councillor Evelyn Archer	Morecambe Bay Regional Park	11 November 2008
Councillor John Gilbert, Councillor David Kerr	Procurement of a Partner for the delivery of the Council Housing Capital Programme	11 November 2008
Councillor Evelyn Archer	Disposal of Land off Quernmore Road, Lancaster	11 November 2008
Councillor Roger Mace	Budget & Policy Framework Process 2009/10	Various
Councillor Roger Mace	Treasury Management Strategy 2009/10	17 February 2009
Councillor Roger Mace	Participatory Budgeting	17 March 2009

Key Decision Taken by Cabinet or delegated Officer

ITEM FOR DECISION:	Tender Acceptance - Environmental Works Vale Estate
WARD:	Skerton West Ward
SERVICE:	Council Housing Services
DECISION MAKER:	Individual Cabinet Member and Officer Delegated Decisions
RESPONSIBLE CABINET MEMBER:	Councillor David Kerr
KEY DECISION CRITERIA:	Financial Threshold
SUMMARY DESCRIPTION OF RELEVANT ISSUES:	Tender acceptance for boundary wall treatments on the Vale Estate, Lancaster
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	Before 1 October 2008
LIST OF BACKGROUND PAPERS FOR CONSIDERATION:	None
GROUPS IDENTIFIED FOR CONSULTATION:	None
PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:	Consultation is not appropriate as this is a private contract.
DATE FOR REPRESENTATIONS TO BE RECEIVED:	Not applicable
REASON DECISION HAS BEEN DELAYED:	Decision has been delayed from 31st August 2008 - Due to workload pressures tender documents have not yet been completed.

Key Decision Taken by Cabinet or delegated Officer

ITEM FOR DECISION:	Tender Acceptance - Rewiring Shakespeare Road
WARD:	Skerton West Ward
SERVICE:	Council Housing Services
DECISION MAKER:	Individual Cabinet Member and Officer Delegated Decisions
RESPONSIBLE CABINET MEMBER:	Councillor David Kerr
KEY DECISION CRITERIA:	Financial Threshold
SUMMARY DESCRIPTION OF RELEVANT ISSUES:	Tender acceptance for rewiring works at Shakespeare Road, Lancaster
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	Before 1 October 2008
LIST OF BACKGROUND PAPERS FOR CONSIDERATION:	None
GROUPS IDENTIFIED FOR CONSULTATION:	None
PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:	Consultation is not appropriate as this is a private contract.
DATE FOR REPRESENTATIONS TO BE RECEIVED:	Not applicable

Key Decision Taken by Cabinet or delegated Officer

ITEM FOR DECISION:	Tender Acceptance - Energy Performance Certificates
WARD:	All Wards
SERVICE:	Council Housing Services
DECISION MAKER:	Individual Cabinet Member and Officer Delegated Decisions
RESPONSIBLE CABINET MEMBER:	Councillor David Kerr
KEY DECISION CRITERIA:	Financial Threshold
SUMMARY DESCRIPTION OF RELEVANT ISSUES:	Tender acceptance for the Survey of Council Housing dwellings to produce energy performance certificates
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	Before 1 October 2008
LIST OF BACKGROUND PAPERS FOR CONSIDERATION:	None
GROUPS IDENTIFIED FOR CONSULTATION:	None
PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:	Consultation is not appropriate as this is a private contract.
DATE FOR REPRESENTATIONS TO BE RECEIVED:	Not applicable
REASON DECISION HAS BEEN DELAYED:	Decision has been delayed from 31st August 2008 - Due to workload pressures tender documents have not yet been completed.

Key Decision Taken by Cabinet or delegated Officer

ITEM FOR DECISION:	Tender Acceptance - Renewal of Heaters - Mainway
WARD:	Skerton East Ward
SERVICE:	Council Housing Services
DECISION MAKER:	Individual Cabinet Member and Officer Delegated Decisions
RESPONSIBLE CABINET MEMBER:	Councillor David Kerr
KEY DECISION CRITERIA:	Financial Threshold
SUMMARY DESCRIPTION OF RELEVANT ISSUES:	Tender acceptance for the renewal of heaters at Mainway, Lancaster
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	Before 1 October 2008
LIST OF BACKGROUND PAPERS FOR CONSIDERATION:	None
GROUPS IDENTIFIED FOR CONSULTATION:	None
PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:	Consultation is not appropriate as this is a private contract.
DATE FOR REPRESENTATIONS TO BE RECEIVED:	Not applicable

Key Decision Taken by Cabinet or delegated Officer

ITEM FOR DECISION:	West End Housing Exemplar Project - Chatsworth Gardens
WARD:	Harbour Ward
SERVICE:	Neighbourhood Task Force
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Councillor Evelyn Archer
KEY DECISION CRITERIA:	Financial and Community Impact
SUMMARY DESCRIPTION OF RELEVANT ISSUES:	<p>The report will seek approval to agree:</p> <ul style="list-style-type: none"> (1) An updated Funding Agreement with English Partnerships for the release of additional funding to acquire further properties in the housing exemplar block. (2) A Building Agreement with English Partnerships and the preferred developer; Places for People to undertake the Project.
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	7 October 2008
LIST OF BACKGROUND PAPERS FOR CONSIDERATION:	None
GROUPS IDENTIFIED FOR CONSULTATION:	LCC Planning and Development Control. West End Partnership Broader Morecambe community through consultative events.
PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:	The Housing Exemplar Project is part of the Winning Back Morecambe's West End Masterplan. The Masterplan was developed through a broad community consultation process before being adopted by Lancaster City Council as a Supplementary Planning Document to the Lancaster District Plan in February 2005. The developer selection process for the Exemplar project included a public consultation event over three days and final interviews which included representation by Lancaster City Council and the West End Partnership.
DATE FOR REPRESENTATIONS TO BE RECEIVED:	Deadline has now passed.
REASON DECISION HAS BEEN DELAYED:	Decision delayed from 22nd April 2008 - Insufficient information is available to produce a meaningful report.

Key Decision Taken by Cabinet or delegated Officer

ITEM FOR DECISION:	Chatsworth Gardens, Morecambe Regeneration Project - Site Assembly
WARD:	Harbour Ward; Heysham North Ward;
SERVICE:	Neighbourhood Task Force
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Councillor Evelyn Archer
KEY DECISION CRITERIA:	Financial and Community Impact
SUMMARY DESCRIPTION OF RELEVANT ISSUES:	To update Cabinet on progress with land assembly for the Chatsworth Gardens, Morecambe project and seek Cabinet approval to use the Council's statutory powers of compulsory purchase to assist with completion of the land assembly needed to achieve the re-development of the site.
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	7 October 2008
LIST OF BACKGROUND PAPERS FOR CONSIDERATION:	Winning Back Morecambe's West End Masterplan 2005 Morecambe Resort Action Plan 2002 Lancaster District Housing Strategy 2004/2008 Deed of Variation to Funding Agreement Jul 2008
GROUPS IDENTIFIED FOR CONSULTATION:	Elected Members Voluntary and Community organisations Local Residents Other relevant public bodies English Partnerships
PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:	Planning process for Chatsworth Gardens Public Consultation Event 2007 Public Consultation via the 'West End Bulletin' West End Partnership Board (various meetings)
DATE FOR REPRESENTATIONS TO BE RECEIVED:	Deadline has now passed.
REASON DECISION HAS BEEN DELAYED:	Decision has been delayed from 31st July 2008 - Insufficient information is available to produce a meaningful report.

Key Decision Taken by Cabinet or delegated Officer

ITEM FOR DECISION:	Morecambe Central Area redevelopment
WARD:	Harbour Ward; Poulton Ward;
SERVICE:	Planning Services
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Councillor Evelyn Archer
KEY DECISION CRITERIA:	Financial and Community Impact
SUMMARY DESCRIPTION OF RELEVANT ISSUES:	To seek Cabinet authority to prepare an Area Action Plan for central Morecambe, amend the existing Development Agreement covering the Central Promenade Area and submit a bid for external funding under the "Sea Change" initiative.
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	7 October 2008
LIST OF BACKGROUND PAPERS FOR CONSIDERATION:	None at this stage.
GROUPS IDENTIFIED FOR CONSULTATION:	None at this stage. See below.
PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:	Not relevant at this stage. Extensive public and stakeholder engagement will be take place throughout project development.
DATE FOR REPRESENTATIONS TO BE RECEIVED:	Not relevant at this stage. Appropriate consultations will be undertaken following Cabinet approval to proceed.
REASON DECISION HAS BEEN DELAYED:	Decision has been delayed from 2nd September 2008 - Insufficient information is available to produce a meaningful report.

Key Decision Taken by Cabinet or delegated Officer

ITEM FOR DECISION:	Luneside East Regeneration Project
WARD:	Castle Ward
SERVICE:	Planning Services
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Councillor Abbott Bryning
KEY DECISION CRITERIA:	Financial and Community Impact
SUMMARY DESCRIPTION OF RELEVANT ISSUES:	To advise that the project is now ready for delivery by the private sector and to request that Cabinet determine how to best to proceed
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	7 October 2008
LIST OF BACKGROUND PAPERS FOR CONSIDERATION:	Planning Services Files - Luneside East Regeneration Project
GROUPS IDENTIFIED FOR CONSULTATION:	None
PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:	To make representations please write to the Head of Planning Services, Palatine Hall, Dalton Square, Lancaster, LA1 1PB
DATE FOR REPRESENTATIONS TO BE RECEIVED:	Prior to 12th September 2008
REASON DECISION HAS BEEN DELAYED:	Decision has been delayed from 31st July 2008 - All parties are continuing to work to progress this issue, no conclusions have yet been reached.

Key Decision Taken by Cabinet or delegated Officer

ITEM FOR DECISION:	Pay and Grading Structure
WARD:	All Wards
SERVICE:	Legal and Human Resources
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Councillor David Kerr
KEY DECISION CRITERIA:	Financial Threshold
SUMMARY DESCRIPTION OF RELEVANT ISSUES:	To consider approving a provisional pay and grading structure.
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	7 October 2008
LIST OF BACKGROUND PAPERS FOR CONSIDERATION:	There are no background papers at this stage.
GROUPS IDENTIFIED FOR CONSULTATION:	Trade unions
PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:	Consultation will be in accordance with the Council's Consultation and Negotiation Protocol.
DATE FOR REPRESENTATIONS TO BE RECEIVED:	The new pay and grading structure will be the subject of consultation with the trade unions through Single Status and the JCC as an ongoing process leading up to final approval of a new pay and grading structure.
REASON DECISION HAS BEEN DELAYED:	Decision has been delayed from 2nd September - Information required is not yet available.

Key Decision Taken by Cabinet or delegated Officer

ITEM FOR DECISION:	Capital Investment Strategy Update 2008/09
WARD:	All Wards
SERVICE:	Financial Services
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Councillor Roger Mace
KEY DECISION CRITERIA:	Financial and Community Impact
SUMMARY DESCRIPTION OF RELEVANT ISSUES:	As part of the half yearly monitoring and update arrangements for the Capital Investment Strategy, issues that require key decisions to be taken may well arise.
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	7 October 2008
LIST OF BACKGROUND PAPERS FOR CONSIDERATION:	None
GROUPS IDENTIFIED FOR CONSULTATION:	Not applicable at present.
PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:	None directly – though individual issues may relate to items that have been the subject of consultation previously.
DATE FOR REPRESENTATIONS TO BE RECEIVED:	Not applicable at present.

Key Decision Taken by Cabinet or delegated Officer

ITEM FOR DECISION:	Medium Term Financial Strategy Update
WARD:	All Wards
SERVICE:	Financial Services
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Councillor Roger Mace
KEY DECISION CRITERIA:	Financial Threshold
SUMMARY DESCRIPTION OF RELEVANT ISSUES:	As part of the half yearly review of the approved MTFS, issues that require key decisions may well arise.
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	7 October 2008
LIST OF BACKGROUND PAPERS FOR CONSIDERATION:	None
GROUPS IDENTIFIED FOR CONSULTATION:	Not applicable at present.
PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:	None directly – though individual issues may relate to items that have been the subject of consultation previously.
DATE FOR REPRESENTATIONS TO BE RECEIVED:	Not applicable at present.

Key Decision Taken by Cabinet or delegated Officer

ITEM FOR DECISION:	Sea Change Funding - Winter Gardens
WARD:	Poulton Ward
SERVICE:	Economic Development and Tourism
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Councillor Roger Mace
KEY DECISION CRITERIA:	Financial and Community Impact
SUMMARY DESCRIPTION OF RELEVANT ISSUES:	To report back to Cabinet on the outcome of discussions with NWDA and CABE concerning the new Sea Change funding programme and to seek approval for a bid to be submitted for the Winter Gardens refurbishment
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	7 October 2008
LIST OF BACKGROUND PAPERS FOR CONSIDERATION:	Previous report to Cabinet on DCMS Resort Regeneration Funding, 19th February 2008
GROUPS IDENTIFIED FOR CONSULTATION:	Winter Gardens Preservation Trust
PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:	Representations should be made in writing to the Head of Economic Development and Tourism, Palatine Hall, Dalton Square, Lancaster, LA1 1PB
DATE FOR REPRESENTATIONS TO BE RECEIVED:	Prior to 3rd October 2008

Key Decision Taken by Cabinet or delegated Officer

ITEM FOR DECISION:	Lancaster District Economic Vision
WARD:	All Wards
SERVICE:	Economic Development and Tourism
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Councillor Abbott Bryning, Councillor Evelyn Archer
KEY DECISION CRITERIA:	Financial and Community Impact
SUMMARY DESCRIPTION OF RELEVANT ISSUES:	Update on the development of the District's Economic Vision within the context of the Sustainable Community Strategy
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	7 October 2008
LIST OF BACKGROUND PAPERS FOR CONSIDERATION:	Economy Action Plan
GROUPS IDENTIFIED FOR CONSULTATION:	Lancaster and Morecambe Vision Board, Lancashire County Council, Lancaster City Council
PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:	The Economic Vision was publicly consulted upon earlier in the process but has now been refreshed and refocused by the Lancaster District Local Strategic Partnership's Economy Thematic Group, with a view to highlighting priorities and funding opportunities
DATE FOR REPRESENTATIONS TO BE RECEIVED:	Not applicable

Key Decision Taken by Cabinet or delegated Officer

ITEM FOR DECISION:	Morecambe Bay Regional Park
WARD:	All Wards
SERVICE:	Planning Services
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Councillor Evelyn Archer
KEY DECISION CRITERIA:	Community Impact
SUMMARY DESCRIPTION OF RELEVANT ISSUES:	To consider whether the City Council should support the creation of a designation for a Morecambe Bay Regional park and to assess what role the City Council should play in its management.
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	11 November 2008
LIST OF BACKGROUND PAPERS FOR CONSIDERATION:	Genecon Scoping report commissioned by Morecambe Bay Partnership, Liverpool University report prepared in support.
GROUPS IDENTIFIED FOR CONSULTATION:	Arnside/Silverdale AONB, Vision Board, Chambers of Commerce, Morecambe Hotels and Tourism Association.
PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:	External consultation will take place individually with the groups named above.
DATE FOR REPRESENTATIONS TO BE RECEIVED:	In writing to Head of Planning Services, Lancaster City Council, Palatine Hall, Lancaster, LA1 1PB prior to 10th September 2008
REASON DECISION HAS BEEN DELAYED:	Decision has been delayed from 7 October 2008 - Required consultation has not yet been completed.

Key Decision Taken by Cabinet or delegated Officer

ITEM FOR DECISION:	Procurement of a Partner for the delivery of the Council Housing Capital Programme
WARD:	All Wards
SERVICE:	Council Housing Services
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Councillor John Gilbert, Councillor David Kerr
KEY DECISION CRITERIA:	Financial Threshold
SUMMARY DESCRIPTION OF RELEVANT ISSUES:	The procurement to identify a preferred partner to deliver the 5 year Council Housing Capital Programme in partnership with the in-house provider.
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	11 November 2008
LIST OF BACKGROUND PAPERS FOR CONSIDERATION:	None
GROUPS IDENTIFIED FOR CONSULTATION:	Leaseholders, tenant representatives and Members.
PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:	<p>There is a statutory requirement to consult with leaseholders over the proposal.</p> <p>This is a two stage process. The first is pre-tender stage to notify leaseholders that the Council intends to enter into an agreement and for leaseholders to make observations.</p> <p>The second is following the receipt of the proposal and the selection of the proposed partner and again to invite observations. However this consultation does not take place until after the submission of the proposal and the selection of the contractor/partner.</p> <p>There will be an interview as part of the process which tenant representatives and members will be invited to but no other consultation will be undertaken.</p>
DATE FOR REPRESENTATIONS TO BE RECEIVED:	Not Applicable.

Key Decision Taken by Cabinet or delegated Officer

ITEM FOR DECISION:	Disposal of Land off Quernmore Road, Lancaster	
WARD:	Bulk Ward	
SERVICE:	Property Services	
DECISION MAKER:	Cabinet	
RESPONSIBLE CABINET MEMBER:	Councillor Evelyn Archer	
KEY DECISION CRITERIA:	Financial and Community Impact	
SUMMARY DESCRIPTION OF RELEVANT ISSUES:	To consider the disposal of land off Quernmore Road, Lancaster, adjacent to Nightingale Hall Farm	
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	11 November 2008	
LIST OF BACKGROUND PAPERS FOR CONSIDERATION:	None	
GROUPS IDENTIFIED FOR CONSULTATION:	Officers will be consulted.	
PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:	There is no external consultation process as the item is exempt.	
DATE FOR REPRESENTATIONS TO BE RECEIVED:	Date not applicable.	
REASON DECISION HAS BEEN DELAYED:	Decision has been delayed from 22nd January 2008 - This report has been delayed to allow further negotiations to take place.	

LANCASTER CITY COUNCIL

Key Decision Taken by Cabinet or delegated Officer

**Various
9 December 2008
20 January 2008
17 February 2008**

ITEM FOR DECISION:	Budget & Policy Framework Process 2009/10
WARD:	All Wards
SERVICE:	Financial Services
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Councillor Roger Mace
KEY DECISION CRITERIA:	Financial and Community Impact
SUMMARY DESCRIPTION OF RELEVANT ISSUES:	As part of the forthcoming budget and planning process, issues that require key decisions to be taken may well arise.
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	Various 9 December 2008 20 January 2008 17 February 2008
LIST OF BACKGROUND PAPERS FOR CONSIDERATION:	Not applicable at present
GROUPS IDENTIFIED FOR CONSULTATION:	To be set out in Budget timetable.
PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:	Not applicable at present.
DATE FOR REPRESENTATIONS TO BE RECEIVED:	Not applicable

Key Decision Taken by Cabinet or delegated Officer

ITEM FOR DECISION:	Treasury Management Strategy 2009/10
WARD:	All Wards
SERVICE:	Financial Services
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Councillor Roger Mace
KEY DECISION CRITERIA:	Financial and Community Impact
SUMMARY DESCRIPTION OF RELEVANT ISSUES:	Formal approval of Treasury Management Strategy by Cabinet is required before 01 April, though some aspects also require full Council and will be referred on accordingly. The Strategy sets out overall borrowing and related budget assumptions for 2009/10.
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	17 February 2009
LIST OF BACKGROUND PAPERS FOR CONSIDERATION:	Not applicable
GROUPS IDENTIFIED FOR CONSULTATION:	No groups identified, although the Council's professional advisors will be consulted.
PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:	There will be no consultation as the Strategy reflects in Treasury terms what is coming out of the budget process.
DATE FOR REPRESENTATIONS TO BE RECEIVED:	Not applicable

Key Decision Taken by Cabinet or delegated Officer

ITEM FOR DECISION:	Participatory Budgeting
WARD:	All Wards
SERVICE:	Neighbourhood Task Force
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Councillor Roger Mace
KEY DECISION CRITERIA:	Community Impact
SUMMARY DESCRIPTION OF RELEVANT ISSUES:	<p>This is to be a follow up report to the report already considered by Cabinet in June 2008 giving further details on implementation options.</p> <p>It was resolved at the previous Cabinet meeting:</p> <p>That a further report identifying specific opportunities to proceed with the development of Participatory Budgeting be brought back to a later Cabinet meeting.</p>
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	17 March 2009
LIST OF BACKGROUND PAPERS FOR CONSIDERATION:	None
GROUPS IDENTIFIED FOR CONSULTATION:	Local Residents of Poulton.
PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:	In writing via email to John Deacon, Project Director, Neighbourhood Task Force. jdeacon@lancaster.gov.uk
DATE FOR REPRESENTATIONS TO BE RECEIVED:	Prior to 12th September 2008
REASON DECISION HAS BEEN DELAYED:	Decision has been delayed from 2nd September 2008 - This report has been delayed so that it can be considered at the conclusion of the budgeting process.